



TimeSlot Manual

Guide for various processes

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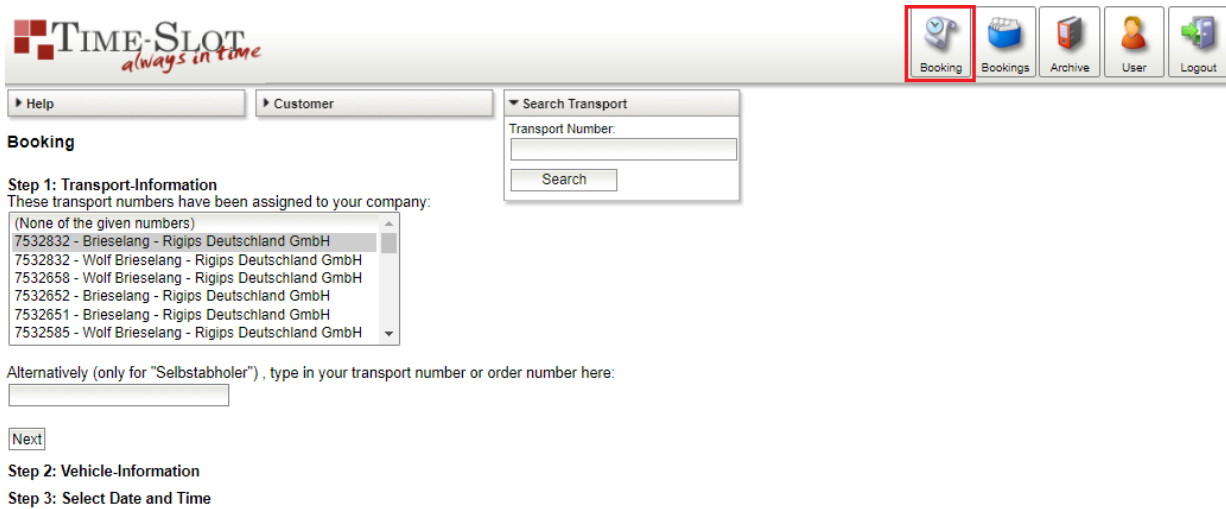


Table of contents

Forwarding agent books a transport that is already stored in the system	3
Forwarding agent books a transport that is not assigned yet	6
Manual registration of a forwarding agent	8

Forwarding agent books a transport that is already stored in the system

Via the navigation menu item "Booking" or after logging in, the booking view opens:



TIME-SLOT
always in time

Booking Bookings Archive User Logout

Help Customer Search Transport

Transport Number:

Search

Booking

Step 1: Transport-Information
These transport numbers have been assigned to your company:

- (None of the given numbers)
- 7532832 - Brieselang - Rigips Deutschland GmbH
- 7532832 - Wolf Brieselang - Rigips Deutschland GmbH
- 7532658 - Wolf Brieselang - Rigips Deutschland GmbH
- 7532652 - Brieselang - Rigips Deutschland GmbH
- 7532651 - Brieselang - Rigips Deutschland GmbH
- 7532585 - Wolf Brieselang - Rigips Deutschland GmbH

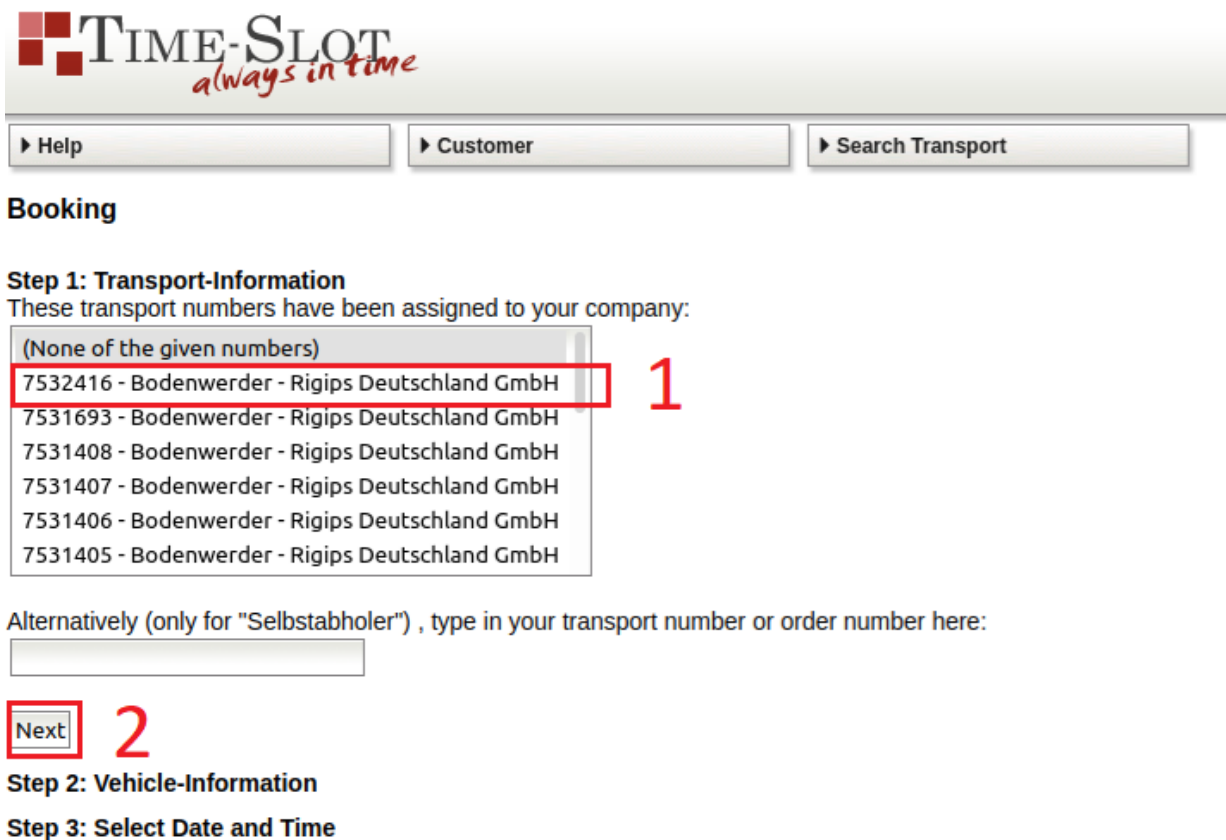
Alternatively (only for "Selbstabholer") , type in your transport number or order number here:

Next

Step 2: Vehicle-Information
Step 3: Select Date and Time

If there are transports available, they will be listed here and can be scheduled:

1. Selection of a transport
2. Selection confirmation via the "Next" button



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always in time

Help Customer Search Transport

Booking

Step 1: Transport-Information
These transport numbers have been assigned to your company:

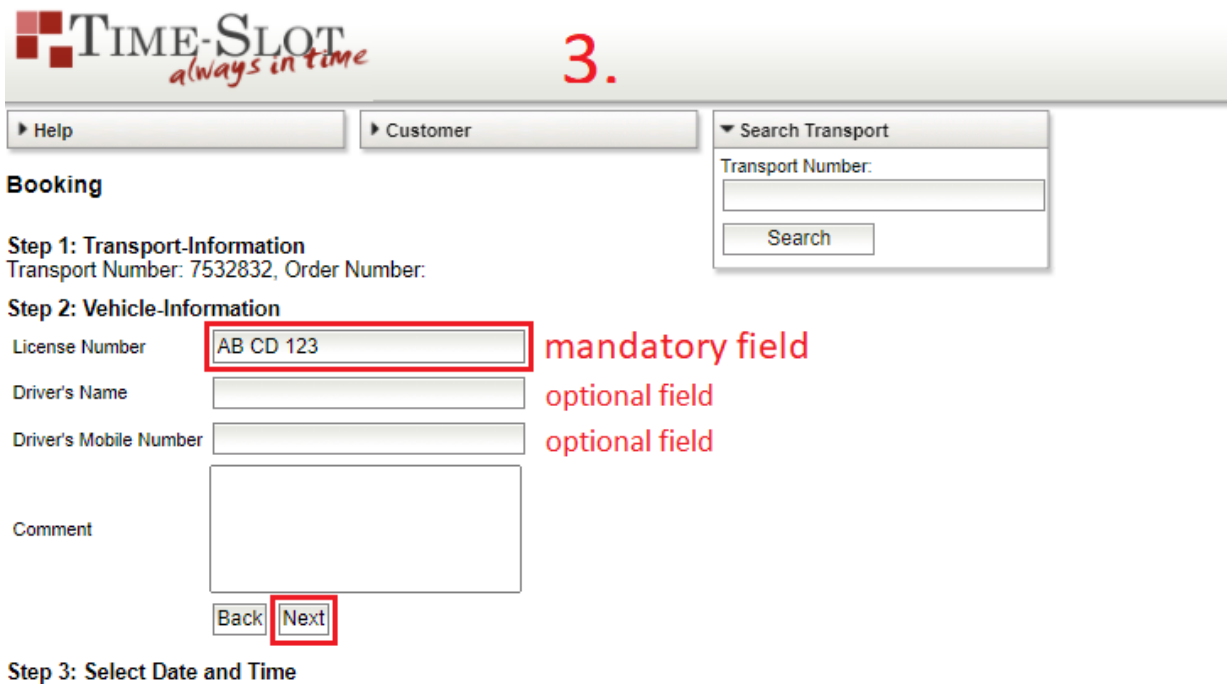
- (None of the given numbers)
- 7532416 - Bodenwerder - Rigips Deutschland GmbH
- 7531693 - Bodenwerder - Rigips Deutschland GmbH
- 7531408 - Bodenwerder - Rigips Deutschland GmbH
- 7531407 - Bodenwerder - Rigips Deutschland GmbH
- 7531406 - Bodenwerder - Rigips Deutschland GmbH
- 7531405 - Bodenwerder - Rigips Deutschland GmbH

Alternatively (only for "Selbstabholer") , type in your transport number or order number here:

Next

Step 2: Vehicle-Information
Step 3: Select Date and Time

3. Specification of the vehicle information
 - Specification of the license plate number (*mandatory field*)
 - Name of the driver (*optional field*)
 - Cell phone number of the driver (*optional*)



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always in time

3.

► Help ► Customer ▼ Search Transport

Booking

Step 1: Transport-Information
Transport Number: 7532832, Order Number:

Step 2: Vehicle-Information

License Number **mandatory field**

Driver's Name **optional field**

Driver's Mobile Number **optional field**

Comment

Step 3: Select Date and Time

4. In the last step, the period (date, time) is selected:

► Help ► Customer ▼ Search Transport

Booking

Step 1: Transport-Information
Transport Number: 7532658, Order Number:

Step 2: Vehicle-Information
License Number: AB CD 123
Driver's Name:
Driver's Mobile Number:
Comment:

Step 3: Select Date and Time

Date: 18.01.2022
Time: 18.01.2022 10:30

Back **Next**

← 4


The length of the time slots is specified by Rigips. The number of time slots is limited by the opening hours of the warehouse, occupied time slots and the number of "pre-reservations".

Pre-reservations are repeatedly reserved time slots and can be requested from Rigips if regular deliveries/bookings are to take place.

Important: Time windows may only be booked a maximum of 2 weeks in advance due to the pre-reservations, otherwise there is a risk of double bookings.


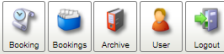
After selecting the time slot, a confirmation message will be displayed:

Time-Slot :: Information

 Your booking has been saved.
Transport Number: 7532658
Licence Number: AB CD 123
Scheduled Check-in Time: 18.01.2022 10:30

Ok

Afterwards the selected time slot is also listed in the booking overview:

► Help ► Customer ► Search Transport ► Filter

Booking table

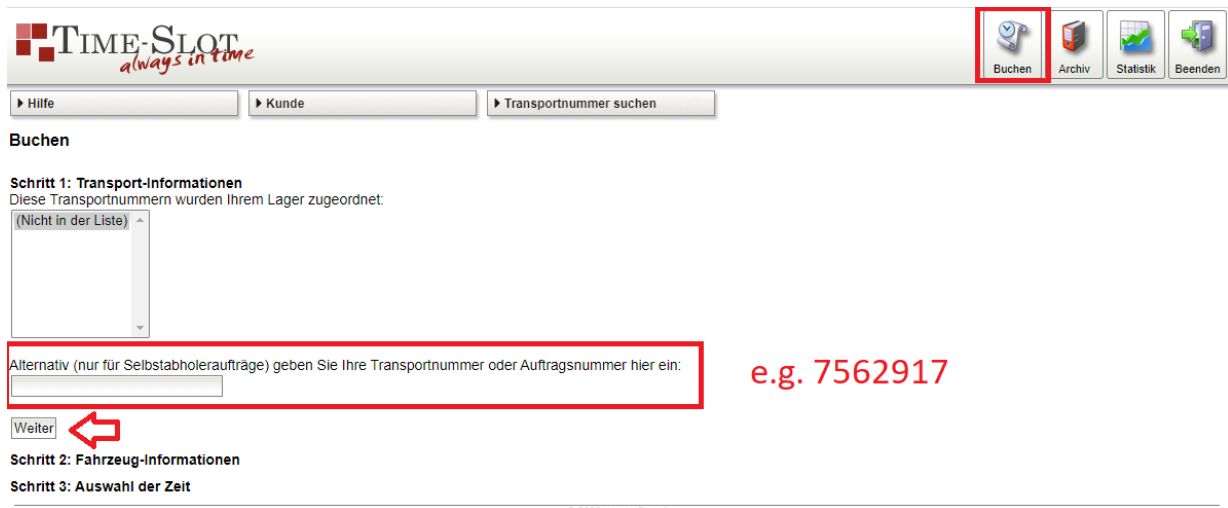
⊞ Status ⊞ Check-in ⊞ Warehouse ⊞ Group ⊞ Transport Number ⊞ Order Number ⊞ Licence Number

There are no items

Forwarding agent books a transport that is not assigned yet

Via the navigation menu item "Booking" or after logging in, the booking view opens:

1. If there are no transport numbers, use the search field to find a transport
2. Press Next.



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Hilfe Kunde Transportnummer suchen

Buchen Archiv Statistik Beenden

Schritt 1: Transport-Informationen
Diese Transportnummern wurden Ihrem Lager zugeordnet:

(Nicht in der Liste)

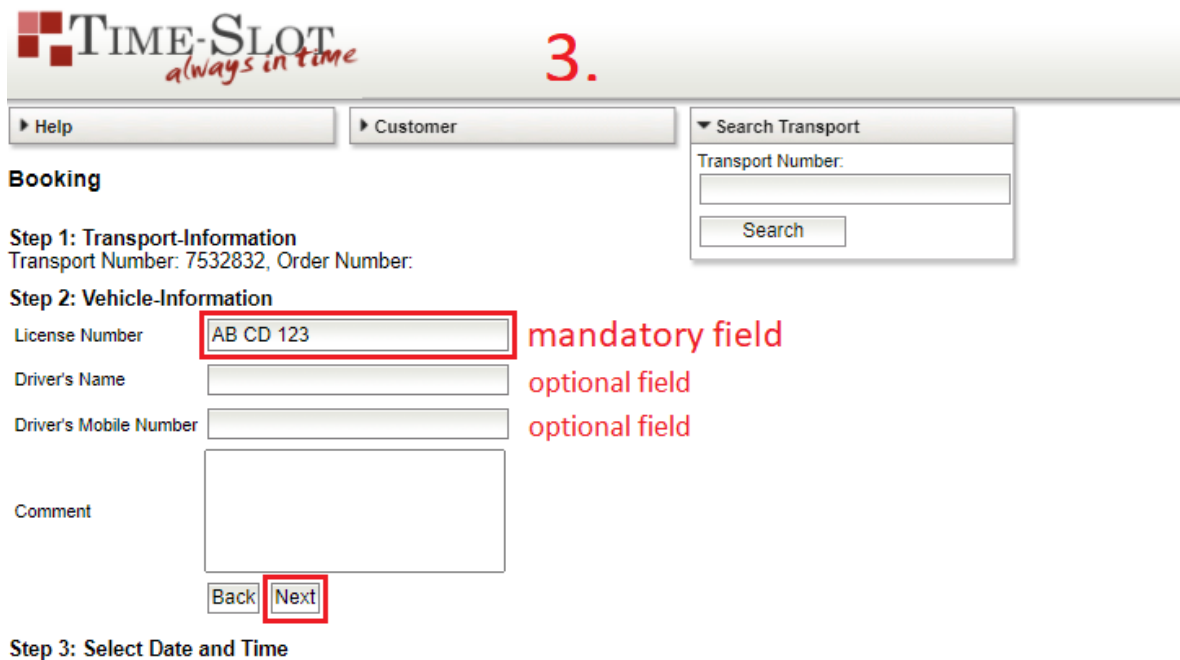
Alternativ (nur für Selbstholeraufträge) geben Sie Ihre Transportnummer oder Auftragsnummer hier ein: e.g. 7562917

Weiter

Schritt 2: Fahrzeug-Informationen
Schritt 3: Auswahl der Zeit

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3. Specification of the vehicle information
 - Specification of the license plate number (*mandatory field*)
 - Name of the driver (*optional field*)
 - Cell phone number of the driver (*optional*)



TIME-SLOT
always in time

3.

Help Customer Search Transport

Booking

Step 1: Transport-Information
Transport Number: 7532832, Order Number:

Step 2: Vehicle-Information

License Number: mandatory field

Driver's Name: optional field

Driver's Mobile Number: optional field

Comment:

Back Next

Step 3: Select Date and Time

4. In the last step, the period (date, time) is selected:

TIME-SLOT
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► Help ► Customer ▼ Search Transport

Booking

Step 1: Transport-Information
Transport Number: 7532658, Order Number:

Step 2: Vehicle-Information
License Number: AB CD 123
Driver's Name:
Driver's Mobile Number:
Comment:

Step 3: Select Date and Time
Date: 18.01.2022
Time: 18.01.2022 10:30
Back **Next**

The length of the time slots is specified by Rigips. The number of time slots is limited by the opening hours of the warehouse, occupied time slots and the number of "pre-reservations".

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Important: Time windows may only be booked a maximum of 2 weeks in advance due to the pre-reservations, otherwise there is a risk of double bookings.

After selecting the time slot, a confirmation message will be displayed:

Time-Slot :: Information

Your booking has been saved.
Transport Number: 7532658
Licence Number: AB CD 123
Scheduled Check-in Time: 18.01.2022 10:30

Ok

Afterwards the selected time slot is also listed in the booking overview:

TIME-SLOT
always in time

► Help ► Customer ► Search Transport ► Filter

Booking Bookings Archive User Logout

Booking table

Status	Check-in	Warehouse	Group	Transport Number	Order Number	Licence Number
There are no items						

Manual registration of a forwarding agent

1. Open the URL in a Web Browser <https://login.time-slot.com/>
2. Click registration



The screenshot shows the Time-Slot login page. At the top is the logo "TIME-SLOT always in time". Below it are input fields for "E-Mail" and "Passwort". A dropdown menu for "Sprache und Land" is set to "deutsch". A "Login" button is present. At the bottom, there are links for "Login", "Passwort vergessen", "Registrieren" (highlighted with a red box), and "Impressum".

3. Click accept



The screenshot shows the Time-Slot registration confirmation page. At the top is the logo "TIME-SLOT always in time". Below it is a message in German: "Sehr geehrter Time-Slot-Interessent, vielen Dank für den Versuch einer Registrierung. Die Registrierung erfolgt durch eine technische Umstellung nun ausschließlich über Rigips / Saint Gobain. Bitte kontaktieren Sie das zuständige Werk für mehr Informationen. Sobald Sie eine Transportnummer erhalten, erhalten Sie Zutritt zum Time-Slot System. Ihr Team von IMI digital GmbH". At the bottom, there is a checkbox labeled "Ich bestätige, dass ich vorerst nur Selbstholer-Aufträge fahre." (highlighted with a red box). At the very bottom, there are links for "Login", "Passwort vergessen", "Registrieren", and "Impressum".

4. Fill out registration form and register



vielen Dank für den Versuch einer Registrierung. Sie können sich ausschließlich über Rigips / Saint Gobain. Soba... stem.

Version 3.0

Registrieren

Transport

Lagerbetreiber: Rigips Deutschland GmbH

Ihre Firmendaten

Speditionsname:

Straße:

PLZ:

Ort:

Land:

Benutzerdaten

Anrede:

Vorname:

Nachname:

Email:

Telefon:

Fax:



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